

## PAY ONLINE!

---

Save yourself a trip and pay for your Skyline High School items and fines online!

See below for a link to the site and payment instructions.

### - WEBSITE LINK -

<https://web.issaquah.wednet.edu/touchbase/login-form.aspx>

### - LOGGING IN -

Your initial Username and Password is:

Username: Student ID Number  
Password: Student Last Name

**Note:** If you have multiple students in the district with the same last name, you may need to try each individual student ID to determine the correct username. Once you have logged in, you will have access to all of your student accounts.

### - CHANGING YOUR USERNAME AND PASSWORD -

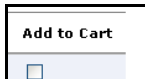
Your Username and Password can be changed through the [your account](#) link in the upper right hand corner of the page (above the district logo).

**\*The account data defaults to the student information and should be updated with parent information.**

### - PURCHASING ITEMS -

The [YOUR STUDENTS](#) link in the upper middle part of the page takes you to a list of your students, grade, and location. Clicking on a student name will take you to an information page for that student. Here you can view/print receipts, view/pay fines, or view products specifically available to that student.

Clicking on the "Products available to [your student's name]" link will direct you to the list of available products.

To purchase an item, check the "Add to Cart" box  on the right and press [Add Selected Products to Cart](#). You will then be taken to a series of pages where you can update/check out, review the charges, and enter billing information. Once your transaction is complete, a printable receipt will be displayed for your records.

### - PAYING FINES -

Fines can also be paid by clicking the [YOUR STUDENTS](#) link and clicking on a student. The "View open fines" link takes you to a page with detailed information about that student's open fines and a [Pay Selected Fines](#) button. From here, the process is similar to purchasing other items (update/check out, review the charges, and enter billing information).

### - CONTACT INFORMATION -

**Question? Please contact:**

- ◆ Barb DeKruyf, ASB Bookkeeper                      425-837-7774
- ◆ Michele Donah, Secretary                              425-837-7709